



California SUD Counselor Certification

SUD Counseling Work Experience Verification

This form is intended to expediate the process for a CADTP certification candidate, to verify the required employment hours necessary to meet the certification criteria of substance use disorder (SUD) counselors.

The SUD services provided by the counselor that are to be counted towards work experience are limited to the SAMHSA publication Addiction Counseling Competencies, The Knowledge, Skills and Attitudes of Professional Practice which outline the Addiction Counselors Practice Dimensions:

- Clinical Evaluation
- Treatment Planning
- Professional and Ethical Responsibilities
- Service Coordination
- Counseling
- Client, Family and Community Education
- Documentation
- Referral

Complete One Form Per Employer

I _____ give my employer _____ permission to release my work experience hours to CADTP regarding my position as _____.

Counselor signature: _____ Date: _____

DATES	POSITION TITLE	HOURS	AUTHORIZING AGENT
TOTAL HOURS			

Authorizing Company Representative Contact Information

Contact information is required for verification by CADTP Certification Office

Name _____ Email Address _____

Phone _____ Company _____ Position _____

Signature _____ Date _____

CADTP Certification Office Use Only

Verified by: _____ Called: _____ Emailed: _____

Total Hours verified: _____ Total years verified: _____ Notes: _____



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